

Prime Steakhouse & Whiskey Bar

Application of Employment

We consider application for all positions without regards to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.

Position(s) applied for _____ Date: _____

How did you hear about this position? Newspaper Employee Walk-in Relative Other _____

Why are you seeking a new job at this time? _____

Applicant Information

Name First _____ Middle _____ Last _____

Street Address _____ Social Security No. _____ - _____ - _____

City _____ State _____ Zip _____ Phone (_____) _____ - _____

Social media address (i.e. Facebook, Snapchat) _____

If hired, do you have a reliable means of transportation to get to work? _____ Describe _____

Are you at least 18 years old? _____ If you are under 18 years of age, can you furnish a work permit? _____

If the job you are applying for requires driving: Driver's License No. _____ State _____ Expiration Date _____

Are you legally eligible for employment in the U.S.? _____ (Proof of U.S. citizenship or immigration status is required if hired.)

Have you been convicted of a crime? (Massachusetts application should not include misdemeanor conviction; California applicants should not include marijuana-related convictions that occurred more than 2-years prior to the application date.) Yes No If yes, state the nature of the offense and disposition of the case. Include dates and places. (NOTE: The existence of a criminal record does not constitute an automatic bar to employment.) _____

Are you a Veteran? _____ If yes, give dates of service: From _____ to _____

List any special skills or training: _____

Employment Information

Are you seeking full time, part time or temporary employment? _____

What hours and shift(s) would you prefer to work? _____

List times you are not available to work? _____

Are you willing to work overtime? _____ Weekends? _____ Holidays? _____

Are you currently employed? _____ If hired when would you be able to start? _____

Have you ever worked for this organization before? _____ If yes, name used: _____

List any friends or relatives employed by this or sister company: _____

Have you ever been discharged or asked to resign from any position? _____ If yes, please describe: _____

If applicable, please refer to the attached job description for the position for which you are applying. Are you able to perform all these tasks with or without reasonable accommodation? _____. Please describe which tasks, if any, you will need accommodation to perform, and explain what type of accommodation you will need: _____

Education (check highest level achieved)

Elementary: 1 2 3 4 5 6 7 8 High School: 9 10 11 12 G.E.D. College: 1 2 3 4 Higher

Name of School: _____

High School _____ College: _____ If in High School, are you enrolled in a recognized co-op program? Yes No If yes identify program and school: _____

If in College: Degree & Major _____ Minor: _____

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Work History (Please begin with most recent)

1. Company _____ Phone No. (_____) _____ - _____
Address _____ City _____ State _____ Zip _____
Dates of Employment: From _____ to _____ Salary: Begin _____ Ending _____
Job Title _____ Supervisor's Name _____
Briefly describe duties: _____
Specific reason for leaving: _____
2. Company _____ Phone No. (_____) _____ - _____
Address _____ City _____ State _____ Zip _____
Dates of Employment: From _____ to _____ Salary: Begin _____ Ending _____
Job Title _____ Supervisor's Name _____
Briefly describe duties: _____
Specific reason for leaving: _____
3. Company _____ Phone No. (_____) _____ - _____
Address _____ City _____ State _____ Zip _____
Dates of Employment: From _____ to _____ Salary: Begin _____ Ending _____
Job Title _____ Supervisor's Name _____
Briefly describe duties: _____
Specific reason for leaving: _____
4. Company _____ Phone No. (_____) _____ - _____
Address _____ City _____ State _____ Zip _____
Dates of Employment: From _____ to _____ Salary: Begin _____ Ending _____
Job Title _____ Supervisor's Name _____
Briefly describe duties: _____
Specific reason for leaving: _____

For references purposes: Have you worked for any of these organizations or attended school under a different name? _____

If yes, give name and organization(s) _____

May we contact the employers listed above? _____ If NOT, list the employers you do not wish us to contact and why? _____

Acknowledgement and Authorization

1. I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
2. I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
3. I hereby give complete authorize/permission to Prime Steakhouse & Whiskey Bar to conduct a criminal background check, arrest records check, abuse registry check, and driving record check for the purposes of my possible employment with the sister company Top Choice Catering.
4. Working on Private Catholic School property I understand that Top Choice Catering and the Diocese of Corpus Christi has a **ZERO TOLERANCE FOR ABUSE** and takes all allegations of abuse seriously. I further understand that the Diocese of Corpus Christi cooperates fully with the authorities to investigate all cases of alleged abuse. Abuse of minors or vulnerable adults is grounds for immediate dismissal and possible criminal charges.
5. I understand that I can withdraw from the application process at any time.
6. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, social media sites or any other information they might need, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

Signature: _____ Date: _____

Email Address: _____ Social Media: _____